

Wairarapa Library Service Committee

Terms of Reference

Purpose

To monitor, develop, evaluate and report to the Council on the implementation of the Wairarapa Library Service Strategic Plan.

Specific responsibilities

1. Develop and recommend to each Member Authority the adoption of a revised WLS Strategic Plan for public consultation.
2. To hear and determine submissions to the WLS Strategic Plan for recommendation to each Member Authority.
3. Monitor and report to Member Authorities on the implementation of the Wairarapa Library Service Strategic Plan and Mission Statement.
4. Monitor the delivery of library services.
5. Develop, approve and monitor the implementation of operational policies and procedures that support the achievement of the WLS Strategic Plan and the delivery of a comprehensive professional library service.

Membership

Two elected members from each Member Authority

Chair

The Wairarapa Library Service shall elect two Co-Chairs, one from each Member Authority, to preside over meetings alternately.

Quorum

One elected member from each Member Authority.

Meeting frequency

Quarterly, and as required.